

**ANIMAL WELFARE SOCIETY, INC.
8 DODD ROAD
NEW MILFORD, CT 06776**

**BOARD OF DIRECTOR'S MEETING
MARCH 11, 2013**

Attendees: Renee Gardner; Karen Marrotte; Jill Olejniczak; Diane Saraceni; Michelle Scott; Danielle Van Doren

The meeting began at 6:01 pm at the shelter.

President's Report - Danielle Van Doren

- After a discussion regarding the "Restricted" fund, it was decided that restricted is not the proper name for this account. Per Sandi, there is no need to segregate this money and it should be in the General Fund. Danielle would like to have an audit before we can acquire new Board of Trustee members. Also, Danielle feels that there is an error in one of the accounts that might have happened when we switched from Edward Jones to Union Savings Bank of Danbury. It is hard to tell if there is an error or when the error was made. We will act as a group when making these decisions and we will all agree before moving forward.
- Danielle has put a new proposed budget together.
- We made \$738 on the donated handbags.

Treasurer's Report - Michelle Scott

- We should talk to Kevin Dumas, Accountant, regarding our CPA items and also having our 2012 taxes prepared.
- Michelle will be filing for an extension for the May 15, 2013 filing.
- We may want to look at having a one year signed contract with a CPA office.

Vice President's Report - Diane Saraceni

- We have a grant for the April seminar in Rhode Island which includes three nights in a hotel and all seminar fees. Renee and Danielle will be attending. The personal mileage deduction is 56.5 cents/mile.
- Diane is looking for a grant that could be used for some of our veterinary bills.
- There seems to be a problem with our donation bucket at Pet Supply Plus on Federal Road. We think that another organization has been double dipping into our bucket. Also when asked about the collection box, no employee was able to find it.

Diane asked that when Pet Smart opens in New Milford, should we pull our bucket out of PSP and place it in Pet Smart if it is allowed. It would make it much easier to retrieve all of the goodies.

Shelter Manager - Renee Gardner

- The front door has been fixed. Jeff Tyrell, Tyrell Alarm, has donated his time for this service call. He suggests that we install a carbon monoxide monitor in the front office. We have one in the kennel area but it cannot be heard in the front of the building. To install a second monitor it would cost about \$275. All approved.
- Previously we had discussed installing outside cameras. Jeff suggests that we get two cameras; one for the front over the parking lot and the other in the rear of the building. The cost for two cameras would be \$915. Any additional cameras would cost \$460/each. These cameras can be monitored from a computer.
- A new dryer was installed with a donation from Bill Baker, compliments of Lew White.

Director of Marketing and Public Relations - Jill Olejniczak

- We had eight volunteers to work the table at Big Lots and we took in \$115 in cash. Also the Blazer was stuffed with toys and food. A Wish List was given to customers as they entered the store. Danielle was good enough to price out each item on the list and give the location in the store. It was a very good day.
- Jill is looking into "Paint the People". This is an annual event on the Green for artists and vendors. Jill will find out if we can set up a table for this event.

New Business

- Maddies Fund will be held on June 1-2, 2013. If an animal is adopted on one of these days, Maddies Fund will pay the adoption fee. The fund will donate up to \$500/cat or dog; \$1,000/senior cat or dog; and \$2,000/senior cat or dog with a treatable medical issue. This program is part of Adopt-A-Shelter.
- We cannot go forward with a new Volunteer Coordinator position until we have access to funding. Sarah Hapke needs to be replaced as soon as possible as the weekends are our most busiest time. A full time employee works 35 hours/week.

The meeting adjourned at 7:46 pm.

Respectfully submitted by,

Karen Marrotte
Secretary

