

February 13, 2012
Richmond Center
Animal Welfare Society, Inc.

8 Dodd Road – New Milford, CT 06776

MEMBERSHIP MEETING MINUTES

Attendees: Kris Cassar; Renee Gardner; Karen Marrotte; Wendy DelMonte; Sue Kelly; Ed Miltner; Tracy Miltner; Lori Sartwell; Michelle Scott and Ernie Simo.

I. Secretary's Report

The meeting began at 7:35 pm at the Richmond Center with the acceptance of the January Meeting Minutes. The minutes were accepted by Ernie Simo and Michelle Scott.

II. Treasurer's Report - Michelle Scott

a. Michelle stated that we have a new CPA along with a new format for our financial statement.

b. The biggest change is that transfer of funds from our investments is now shown in the Income column. Tracy Miltner e-mailed the final financial statement to the members on February 15, 2012. The financial reports was accepted by Ernie Simo and Wendy DelMonte.

III. President's Report - Tracy Miltner

No significant items to report

IV. Vice President Report - Wendy DelMonte

a. Wendy is starting an eight week grant writing course offered by Naugatuck Community College.

V. Director of Marketing - Sue Kelly

a. The Valentine's Day Open Cat House Adoption was a success again this year. Three cats found new homes along with "Cadbury" the rabbit. It is hopeful that four other cats will be placed. An ad was placed in the Spectrum, News Times and on Facebook.

b. The New Milford High School "Paste and Copy" club will be printing 50 copies of a poster for AWS. The cost will be \$20. Hopefully the posters will be available at the next meeting and will be distributed.

c. A letter to the editor of the News Times is being composed regarding spay and neutering of pets. We hope to post a copy of the editorial in schools and in all five of our libraries.

d. The Estate Planning brochures are printed and are at the shelter. Please pick up a few and distribute them at banks, libraries, etc.

VI. Director of Fundraising - Lori Sartwell

a. Lori and Wendy met during the month to review the past events and revising some of the forms that go along with those events.

VII. Shelter Manager - Renee Gardner

a. The animal count will be taken each month at the end of the month. This is the report as of January 31, 2012.

	In-House	Placed	New / Foster
Dogs	12	10	2 / 3
Cats	61	12	15 / 1

One rabbit is in-house.

b. Maintenance -

1. A kitty ramp was built from the Reception Area to the Cat Cottage along side of the building. Three cats have already used it.
2. Weatherproofed the door.
3. Fixed the dog run
4. Fixed the thermostat
5. The large window in the lobby of the shelter is leaking due to rotting wood. Wendy will contact Mrs. Feldman to see if we can put a new sign on the front of the building. Ed Miltner is looking for a contractor that can repair/replace the wood and the windows.
6. TNR - Two cats still need to be trapped at Greentree Toyota in Brookfield. The problem on Aspetuck Village is on-going.

c. The "Pet Disaster Act" was developed a few years ago after Katrina. However, every town should have, but does not have, an existing policy or procedure for a disaster. The early snow storm in October gave everyone a taste of what could happen in case of a disaster in our area. Renee will be attending future meetings with the town to stay on top of this.

d. The Volunteer Appreciation Day will be held on Sunday, April 15 at the shelter.

e. Discountpetgoods.com gave a \$25. check to AWS Promo cards are being printed and will be distributed. A percentage of purchases made on this website will go directly to AWS. This is a local website that will be expanding over time.

VIII. Teaching Committee - Kris Cassar

On January 12, 2012, Kris completed the Red Rover Reader Program. Kris read "Buddy Unchained" at the Washington Primary School in Region 12. It was well received and Kris is now contact the New Milford Library for story hour. Also a possible reading at the Roxbury Library.

The meeting adjourned at 8:20 pm with Ernie Simo and Lori Sartwell making the motion.

Respectfully submitted by:

Karen Marrotte, Secretary